

TOWN OF FIFIELD  
SPECIAL BOARD MEETING  
Minutes of January 16, 2020

ROLL CALL: The meeting was brought to order on January 16, 2020 at 5:30 p.m. at the Fifield Town Hall. Present: W. Felch, J. Hintz, B. Salm, T. Fleming, C. Pagel and J. Jontry.

MINUTES OF DECEMBER 18, 2019 SPECIAL BOARD MEETING: A **MOTION** (Hintz, Salm) was made to approve the minutes of the December 18, 2019 special board meeting. Motion carried, voice vote (3, 0).

DISCUSS "LEAD MAN" POSITION ON TOWN CREW: A **MOTION** (Salm, Hintz) was made to promote Brian Scullin to the position of Leadman, effective January 1, 2020 at an hourly pay rate of \$16.98 per hour. Roll call vote: Felch – aye; Hintz – aye; Salm – aye. Motion carried.

HIRING OF PART-TIME ROAD CREW WORKER: A **MOTION** (Hintz, Salm) was made to hire Josef Jeske as a part-time/on-call crew worker at an hourly pay rate of \$13.50 per hour. Roll call vote: Felch – aye; Hintz – aye; Salm – aye. Motion carried.

REVIEW/DISCUSS COMPLETED JOB DESCRIPTIONS: The Clerk/Treasurer, Deputy Clerk/Treasurer and full-time Road Crew Worker job descriptions are complete.

FMLA PAPERWORK FOR TOWN CREW EMPLOYEE: A **MOTION** (Hintz, Salm) was made to allow Lee Tesmer to take 15 unpaid work days. Any FMLA time taken after the 15<sup>th</sup> day will require her to use paid benefit time. Motion carried, voice vote (3, 0).

ADJOURN: There being no further business on the agenda, a **MOTION** (Salm, Hintz) was made at 6:30 p.m. to adjourn. Motion carried, voice vote (3, 0).

Respectfully submitted,

Jennifer Jontry  
Town Clerk/Treasurer